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*Providing Allergy/Asthma/Immunology care for the entire family*

## **NO SHOW AND CANCELLATION POLICY**

As a patient of Tullyview Allergy, we ask that you keep your scheduled appointments. We do understand that unforeseen events happen in life, so we do allow cancellations at least **24 hours** (business day) ahead of the scheduled appointment time. **If you need to cancel an appointment, please call our office at 610-478-4033 at least 24 hours (one business day) ahead of your scheduled visit time.** Our goal with this policy is to maintain optimal patient access by limiting the number of "No Shows" slots that could be utilized by other patients, and we thank you for your understanding.

Any patient who is late to their appointment or fails to call 24 hours (one business day) in advance will be considered a "No Show" and may not be seen at the original appointment time. If you are late to your appointment, we will try to accommodate you if possible, but this is not guaranteed.

### **For New Patient Appointments:**

- We require a full 24 hours (business day) advance notice of appointment cancellations.
- We reserve the right to charge a fee for no show appointments.
- No Show Appointments and appointments cancelled less than 24 hours (business day) in advance will **NOT** be rescheduled.

### **For Current Patients:**

- Each patient will get **three "No Show Appointments."** This includes:
  - No Show/no call for appointments
  - Cancellations with less than 24 hours (business day) notice
  - We reserve the right to charge a fee for no show appointments
- **After three No Show Appointments, patients will be dismissed from the practice.**

We thank you in advance for your cooperation with this policy. **If you have any questions, feel free to call our office at 610-478-4033.**

**March, 2021**